

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: April 29, 2020
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Dr. Christopher Meyrick, Superintendent, and Steve Terhune, Business Administrator/Board Secretary. Board members participated by speakerphone. Public in attendance participated by speakerphone.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of March 18, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update-April 2020 – Announced Christine Bresley as Teacher of the Year, discussed the remote learning program, complimented the teachers on a great job pivoting the

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instructional model on little notice, discussed the positive parental and community feedback for the district and thanked the local organizations that are helping to feed the students in need during this closure.

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

The public commended the great job being done by teachers in this unusual instructional environment. Also commended the local business who have been supporting the students and families. There was discussion about publicly thanking those organizations as we move forward.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. . To authorize the Superintendent of Schools to make the following revised transfers within accounts for the months of February 2020 and March 2020.
2. BE IT RESOLVED by the Beach Haven Board of Education that the April 2020 bills totaling \$49,705.30 as well as the March 2020 Payroll Bills totaling \$115,233.48 for 2019-2020 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the revised financial report of the Secretary for the month ending February 29, 2020 and March 31, 2020: Balance on hand \$1,879,716.23.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of February 29, 2020 and March 31, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 29, 2020 and March 31, 2020, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending February and March 2020.

5. WHEREAS, that the tentative budget for the 2020-2021 school year was adopted by the Board of Education at the March 18, 2019 public meeting; and

WHEREAS, the tentative budget for the 2020-2021 school year was reviewed and approved by the NJ Department of Education on April 1, 2020, and

WHEREAS, the tentative budget for the 2020-2021 school year was advertised in the Asbury Park Press on April 22, 2020, and

WHEREAS, the Board of Education has determined that the developing economic environment has led the Board of Education to revisit the funding of the 2020-2021 school year budget, and

WHEREAS, the Board of Education has decided to reduce the tax levy by \$41,000 and increase the withdrawal from the Maintenance Reserve account by \$41,000.

BE IT HEREBY RESOLVED, That the tentative budget for the 2020-2021 school year be adopted as the final budget in the CURRENT EXPENSE FUND 10 amount of \$2,294,551, SPECIAL REVENUE FUND 20 in the amount of \$40,929, and DEBT SERVICE FUND 40 in the amount of \$0.

BE IT FURTHER RESOLVED, that the preliminary tax levy be reduced to \$2,047,691 to be raised from local tax levy for the GENERAL FUND and \$0 should be raised for the DEBT SERVICE FUND for the 2020-2021 school year representing a reduction from the 2019-2020 local tax levy.

BE IT FURTHER RESOLVED, that the revenues for the 2020-2021 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$2,294,551, SPECIAL REVENUE FUND 20 in the amount of \$40,929 and DEBT SERVICE FUND 40 in the amount of \$0.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the withdrawal of \$41,000 from the district’s Maintenance Reserve Account to fund required maintenance items in the 2020-2021 budget in accordance with State of NJ regulations and guidelines.

BE IT RESOLVED, that the Superintendent and School Business Administrator are authorized to implement the approved budget in accordance with State laws and regulations and Board of Education policy and regulations; and

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BE IT FURTHER RESOLVED, that the Board of Education adopts and equal twelve month tax collection schedule for distribution to the Boro of Beach Haven for the 2020-2021 school year.

6. To approve the renewal of the Interlocal Agreement for Business Services with the Southern Regional School District for the period from July 1, 2020 through June 30, 2021 as identified in the agreement at the same rate as 2019-2020..

7. To authorize the Superintendent and the Business Administrator to submit the school district's compliance report for Alyssa's Law.

8. To authorize the use of the Hunterdon Educational Service Commission Co-operative Bid Contract with E-Plus Technology, Inc. (#HCESC-CAT-18-02 and Technology Installation & Integration Services Bid #15/16-Tech-01) for the purchase and installation of a phone system, camera and security system and technology infrastructure.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

H. EDUCATION:

1. To approve the draft Marking Period Schedules.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PERSONNEL:

1. To approve the employment for the 2020-2021 school year of the following tenured staff members:

- a. Christine Bresley
- b. Stephanie Cecchini
- c. Margaret Fay
- d. Deborah Harkness
- e. Suzanne Henry
- f. Jessica Wiehr

2. To approve the employment for the 2020-2021 school year of the following non-tenured staff members:

- a. Robert Barrett
- b. Jennifer Breen

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- c. Angela Carosella
- d. AnnMarie Deakayne
- e. Jill Falletta
- f. Dana Giordano
- g. Katelyn Micek
- h. Philip Muratore

3. To approve the employment for the 2020-2021 school year of the following non-unit staff members:

- a. Lisa Altman
- b. Brian Ball
- c. Vern Berube
- d. Kimberly Carey
- e. Sharon Dugan
- f. John Palombo

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

POLICY/REGULATION:

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on March 11th and a security drill on March 2nd.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS: The Board discussed the continuation of the school year and the Pre-K/Kindergarten Roundup.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

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The public provided suggestions for publicizing the Pre-K/Kindergarten roundup – including using the Sandpaper.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:35 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary